

## Spelthorne Borough Council – Forward Plan - 30/06/15

	Report title or issue	Officer	C/Member	Key	Exempt	MAT	Briefing	Cabinet	Licensing	O&S	Audit	Council
	Local Plan Working Party report	John Brooks	V.J. Leighton	No		26-May		24-Jun				
A	Appointments to Outside Bodies	Greg Halliwell	R.L. Watts	No	Open	26-May	09-Jun	24-Jun				
A	Treasury Management Annual Report	Ryan Maslen	T.J.M. Evans	No	Open	26-May	09-Jun	24-Jun				
	Report on residents' survey	Dawn Morrison	J.R. Sexton	No	Open	26-May	09-Jun	24-Jun				
A	Revenue Outturn	Adrian Flynn	T.J.M. Evans	No	Open	26-May	09-Jun	24-Jun				
A	Capital Outturn	Adrian Flynn	T.J.M. Evans	No	Open	26-May	09-Jun	24-Jun				
	Amendments to Constitution - Independent Persons revised role	Michael Graham	R.L. Watts	No		09-Jun						
A	Corporate Risk Management report	Punita Talwar	T.J.M. Evans	No		09-Jun		15-Jul			25-Jun	
A	Internal Audit Annual report	Punita Talwar	T.J.M. Evans	No		09-Jun					25-Jun	
	Gambling Act Policy 2016-2019	Dawn Morrison	P.C. Forbes-Forsyth	Yes		16-Jun	30-Jun	15-Jul				
A	Summary of Appraisal feedback	Jan Hunt		No		21-Jul						
A	Christmas opening for 2015	Jan Hunt	R.L. Watts	No		21-Jul						
A	Draft Training Plan 2015-16	Jan Hunt	R.L. Watts	No		21-Jul						
A	Monthly income and salary monitoring	Adrian Flynn	T.J.M. Evans	No		28-Jul						
A	Workforce monitoring	Jan Hunt	R.L. Watts	No		25-Aug						

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A	Monthly income and salary monitoring	Adrian Flynn	T.J.M. Evans	No		25-Aug						
A	Project Management Dashboard update			No		01-Sep	29-Sep			15-Sep		
	Joint Municipal Waste Management Strategy 2015			Yes				14-Oct				
	Review of parking fees and charges	Sandy Muirhead	TM	Yes		15-Sep	29-Sep	14-Oct				
	Appointment of property consultants for Knowle Green (provisional)	Heather Morgan	N.J. Gething	No		15-Sep	29-Sep	14-Oct				
	Making Spelthorne sustainable	Mark Rachwal	A.J. Mitchell	No		15-Sep	29-Sep	14-Oct				
A	Review of Members' Allowances	Greg Halliwell	R.L. Watts	No		15-Sep	29-Sep	14-Oct				
A	Revenue monitoring	Adrian Flynn	T.J.M. Evans	No		15-Sep	29-Sep	14-Oct				
A	Capital monitoring	Adrian Flynn	T.J.M. Evans	No		15-Sep	29-Sep	14-Oct				
	New waste services and vehicles To propose a change to the waste collection services and new waste vehicles	Sandy Muirhead	A.J. Mitchell	Yes	Open	15-Sep	29-Sep	14-Oct				
A	External Audit report on Audit and Statement of Accounts	Terry Collier	T.J.M. Evans	No		08-Sep					24-Sep	
A	Internal Audit interim report	Punita Talwar	T.J.M. Evans	No		08-Sep					24-Sep	
A	Corporate Risk Management	Punita Talwar	T.J.M. Evans	No		08-Sep					24-Sep	
A	Annual Governance Statement	Punita Talwar	T.J.M. Evans	No		08-Sep					24-Sep	
A	Effectiveness of the system of internal audit	Punita Talwar	T.J.M. Evans	No		08-Sep					24-Sep	

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A	Monthly income and salary monitoring	Adrian Flynn	T.J.M. Evans	No		29-Sep						
A	Monthly income and salary monitoring	Adrian Flynn	T.J.M. Evans	No		27-Oct						
	Corporate Plan	Lee O'Neil	R.L. Watts	Yes		10-Nov	23-Nov	09-Dec				
A	6-month Revenue monitoring and projected outturn	Ryan Maslen	T.J.M. Evans	No		10-Nov	23-Nov	09-Dec				
A	6-month Capital monitoring and projected outturn	Ryan Maslen	T.J.M. Evans	No		10-Nov	23-Nov	09-Dec				
A	Treasury Management half-yearly report	Ryan Maslen	T.J.M. Evans	No		10-Nov	23-Nov	09-Dec				
A	Outline Budget 2016-17	Terry Collier	T.J.M. Evans	Yes		10-Nov	23-Nov	09-Dec				
A	Capital Programme 2016-17 1st draft	Terry Collier	T.J.M. Evans	No		10-Nov	23-Nov	09-Dec				
	Gambling Act Policy 2016-2019	Dawn Morrison	P.C. Forbes-Forsyth	Yes		10-Nov	23-Nov	09-Dec				17-Dec
A	Project Management dashboard update			No		05-Jan	11-Jan			19-Jan		
A	Treasury Management Strategy	Terry Collier	T.J.M. Evans	Yes		07-Dec	11-Jan	27-Jan				25-Feb
A	Calendar of Meetings 2016-17	Greg Halliwell	R.L. Watts	No		07-Dec	11-Jan	27-Jan				25-Feb
A	Revenue Budget 2016-17 1st draft	Terry Collier	T.J.M. Evans	No		07-Dec	11-Jan	27-Jan				
	Review of the Leisure and Culture Strategy action plan for 2015 and proposed action plan for 2016	Lisa Stonehouse	P.C. Forbes-Forsyth	No		07-Dec	11-Jan	27-Jan				

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A	Pay Policy Statement 2016-17	Jan Hunt	R.L. Watts	No		07-Dec	11-Jan	27-Jan				25-Feb
A	Fees and Charges 2016-17	Terry Collier	T.J.M. Evans	Yes		07-Dec	11-Jan	27-Jan				
A	Capital Programme 2016-17 draft	Terry Collier	T.J.M. Evans	No		07-Dec	11-Jan	27-Jan				
A	Food and Health and Safety Service Plans 2016-17	Jonathan Bramley	P.C. Forbes-Forsyth	No		26-Jan	09-Feb	24-Feb				
A	Discretionary Rate relief	Linda Norman	T.J.M. Evans	No		26-Jan	09-Feb	24-Feb				
A	Recommendation from Audit Committee on Corporate Risk Management	Sam Nicholls	T.J.M. Evans	No		26-Jan	09-Feb	24-Feb				
A	Annual Grants awards 2016-17	Joanne Jones	R.L. Watts	No		26-Jan	09-Feb	24-Feb				
A	Council Tax and Business Rates write-offs	Linda Norman	T.J.M. Evans	No		26-Jan	09-Feb	24-Feb				
A	Capital Programme 2016-17 final	Terry Collier	T.J.M. Evans	Yes		26-Jan	09-Feb	24-Feb				25-Feb
A	Revenue Budget 2016-17 final	Terry Collier	T.J.M. Evans	Yes		26-Jan	09-Feb	24-Feb				25-Feb
A	Monthly income and salary monitoring	Adrian Flynn	T.J.M. Evans	No		26-Jan						
A	Monthly income and salary monitoring	Adrian Flynn	T.J.M. Evans	No		23-Feb						
A	Project Management dashboard update			No		05-Apr	12-Apr					
A	Annual Sickness Monitoring to 31 March	Jan Hunt	R.L. Watts	No	Open	26-Apr						